

Drama Parties

Information for Parents and Carers

CADA's Drama Parties provide a new and exciting way to celebrate a birthday! With a mix of party games and dedicated drama activities, party-goers will create memories to last a lifetime.

Here's some essential information.

Where do the parties take place?

All parties take place at our studios at Canberra Academy of Dramatic Art, 11 Whyalla St, Fyshwick, Australian Capital Territory.

What time should I arrive on the day?

The birthday child and their caregiver/s should arrive about 15-20 minutes before the scheduled party time to welcome the party guests.

What happens at a Drama Party?

An actor is assigned to each party. Your actor will host the party, in character.

Party guests are welcomed at the foyer and introduced to their host for the day. On entering the party room, the drama party begins - with games and drama activities aligned with the theme of your party. Depending on the length of the party and the age of party guests, participants will pause for food and drink, or have food and drink at the conclusion of the Drama Party activities.

An assistant will also be allocated to your party, to help with 'crowd control' of the excited partygoers, general running of the party, and to answer any questions you might have.

Can kids dress up in fancy dress/costume?

Yes, we encourage our parties to be dress-up parties—it's all part of the theatrical experience—if your birthday child is willing. Kids should dress up at home (as per their party invitation and theme, provided by us) and arrive in costume. Costumes can be quite simple with things from home or as elaborate as you wish. We don't provide costumes to party guests. However, we will take a photo of your costumed party guests in front of a backdrop/scenery as a great way to remember the day and email it to you afterwards. You are also welcome to take photos.

What is the maximum number of guests at a Drama Party?

Your party caters for up to 10 party guests.

If the birthday child's siblings wish to participate in the party and enjoy party food, please include them in the 10 party guests.

Is it ok if parents of party guests and/or siblings of party guests stay for the duration of the party?

Only paid-for party participants are permitted to stay during the party. While the birthday child's parents/carers should stay for the duration of the party, we encourage parents of other partygoers to drop off children and feel confident in the care that we provide. All our staff have Working With Vulnerable People and Children cards and are experienced in working with children. As we usually have other events or classes going on in the CADA building, we do not have a lot of space for parents and small children to play or wait for the party to finish.

What food and drink is provided?

Included in your party, for each paying partygoer, is an order of Pizza from Dominoes Pizza. We order this on the day at the commencement of the party.

If you feel the need to supply extra food or snacks, you may - however please ensure that all food you bring is cold food, as we do not have food heating or storage facilities available.

Special diets: In particular, if there are any special dietary requirements among your partygoers, you or the child in question will need to provide suitable food. CADA is unable to provide special meals at this time.

Can I bring a cake?

Yes! CADA does not provide birthday cakes as part of the party package, however you are very welcome to bring your own. Make sure you bring your own candles and matches.

Do I get invitations for my party as part of the party package?

Yes, included in your confirmation email will be a print-at-home party invitation that you can distribute to your party guests.

Do you have a time to open presents at the party?

No, we do not allocate party time to opening presents. Our party is action-packed from start to finish! However, we can set up a present table for your guests to use and can also assist you with taking presents to your vehicle at the end of the party.

Pass the Parcel

We do not provide a 'pass the parcel' party game. However, we recognise that this is a traditional game that some birthday children really look forward to, so we are happy to accommodate it if you wish. If you or your child want to have a 'pass the parcel' at the party, you must bring your parcel fully made on the day of the party. Please let our office know well in advance (leonie@cada.net.au) that you want to bring a 'pass the parcel', so we can ensure we have music available, and tell us whether you want the birthday child or another child to win the parcel's final prize. The final prize inside the package must be wrapped in a different coloured paper to the rest of the parcel, so that the host knows when the last round of the game is near.

Are there any other fees involved?

There are no other fees involved. However, if any damage is caused to CADA property or premises during your party by you, the birthday child, or your party guests, you will be required to pay for any repairs or replacements. This includes things like themed room decorations and adornments, crockery, walls, furniture, props and costumes, and any other fittings or fixtures that are part of CADA's property, either used as part of the party or present in the building at the time of the party.

What happens if I need to cancel my party? Can I get a refund?

If you wish to cancel your party booking, please contact us on 1300 908 905 or email leonie@cada.net.au. Here are the rules around cancellation and refunds:

- Cancellation up to 30 days in advance of the party date will receive a full refund.
- A 50% refund will be given for cancellations which occur between 30 days and one week of the party date.
- Cancellations which occur less than seven calendar days prior to the party date will not receive a refund.

Can I get a refund for a guest who does not turn up?

No, the fee for the party covers up to, and including, 10 children. We cannot refund percentages for children who do not attend.

My birthday child has suffered a serious illness or injury and is suddenly unable to attend their party on the scheduled day.**What can I do?**

If special circumstances affect your booking, please our office immediately so we can notify any staff involved in the party. If something happens on the day of the party and cancellation is necessary, contact your Character Actor as soon as possible and we will look at the viability of rescheduling. Rescheduling incurs a \$25 administration fee.

You will also be responsible for contacting your party guests to let them know that circumstances have changed.

Is there anything else I need to do?

There are just a few expectations on parents.

- 1) As the parent/carer of the birthday child, you are expected to be present for the whole of the party.
- 2) During the party you may be required to assist the party host by taking children to the bathroom (depending on the age of the children). Partygoers are not permitted to roam to other parts of the building as there may be other activities or classes occurring while your party is running. It is also a large building and kids may get lost.
- 3) If you bring a birthday cake, you are 'in charge' of the birthday cake and will be required to light candles, cut the cake and distribute it to children during their food break.
- 4) At the end of the party you must ensure your party guests are reunited with their parents or carers before you leave the building. You will need to wait with any children who have not been picked up on time. If necessary, your party assistant can call the child's parents if the child knows the parent's number.

My child had so much fun at the Drama Party—what other opportunities do you offer to kids?

We have a range of children's programs in drama and musical theatre, both after-school and in school holidays—check out our website for more info: www.cada.net.au.

Questions?

Please call our office on 1300 908 905 or email Leonie Hendriks on leonie@cada.net.au.